



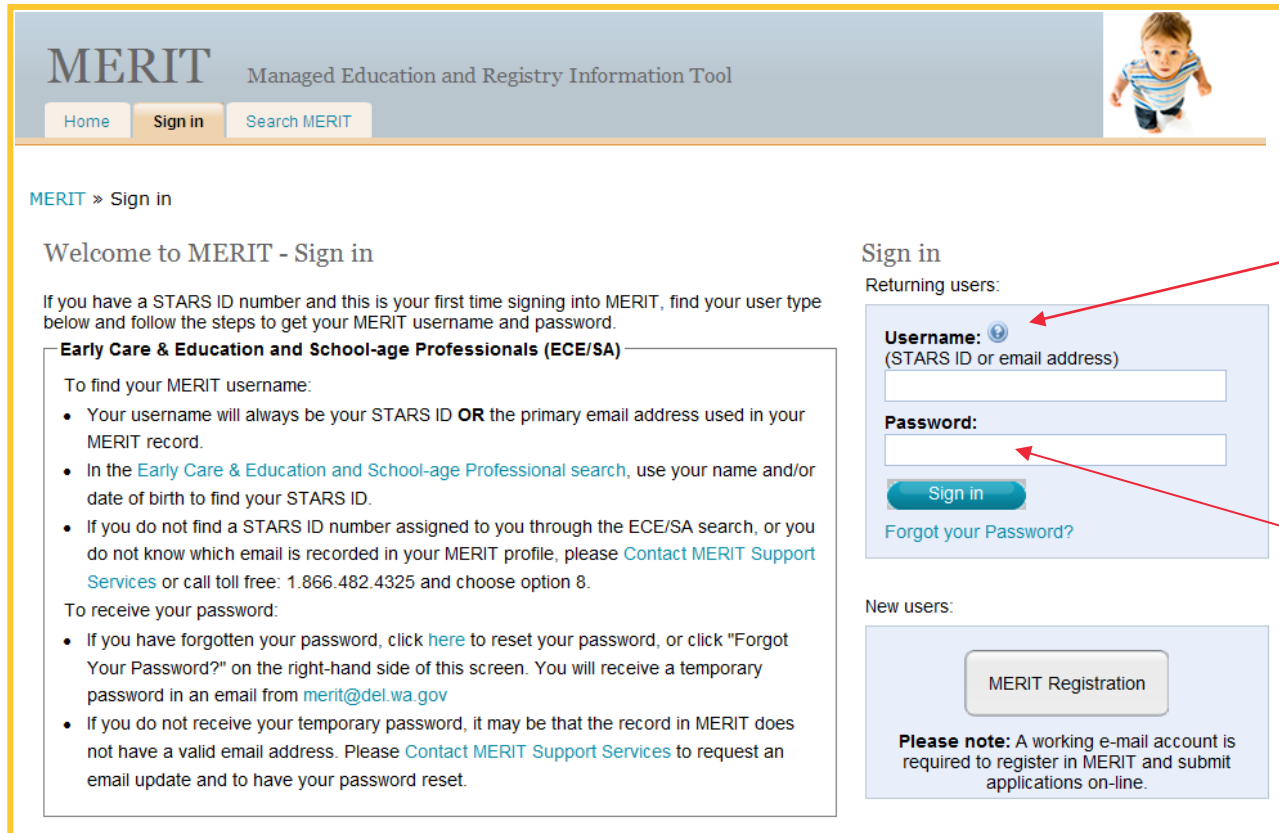
Early Achievers Application for Level 2 – The Step-by-Step Guide

Nine easy steps to complete and submit your Early Achievers Application for Level 2 in MERIT

The Managed Education and Registry Information Tool (MERIT) is operated by the
Washington State Department of Early Learning



Step 1: Log into your MERIT account at merit.del.wa.gov



The screenshot shows the MERIT login page. At the top, there is a header with the MERIT logo and the text 'Managed Education and Registry Information Tool'. Below the header are three buttons: 'Home', 'Sign in', and 'Search MERIT'. To the right of the header is a small image of a child. Below the header, there is a section titled 'MERIT » Sign in'. Under this, there is a heading 'Welcome to MERIT - Sign in' and a paragraph explaining that users need a STARS ID number and to follow steps to get their MERIT username and password. A box titled 'Early Care & Education and School-age Professionals (ECE/SA)' contains instructions on how to find the username and password. To the right of the text, there is a 'Sign in' section for returning users with fields for 'Username' and 'Password', a 'Sign in' button, and a 'Forgot your Password?' link. Below this is a 'New users' section with a 'MERIT Registration' button and a 'Please note' message. Red arrows point from the text 'To find your username and password:' to the 'Username' and 'Password' fields. Another red arrow points from the text 'B. Password:' to the 'Forgot your Password?' link.

MERIT Managed Education and Registry Information Tool

Home Sign in Search MERIT

MERIT » Sign in

Welcome to MERIT - Sign in

If you have a STARS ID number and this is your first time signing into MERIT, find your user type below and follow the steps to get your MERIT username and password.

Early Care & Education and School-age Professionals (ECE/SA)

To find your MERIT username:

- Your username will always be your STARS ID **OR** the primary email address used in your MERIT record.
- In the [Early Care & Education and School-age Professional search](#), use your name and/or date of birth to find your STARS ID.
- If you do not find a STARS ID number assigned to you through the ECE/SA search, or you do not know which email is recorded in your MERIT profile, please [Contact MERIT Support Services](#) or call toll free: 1.866.482.4325 and choose option 8.

To receive your password:

- If you have forgotten your password, click [here](#) to reset your password, or click "Forgot Your Password?" on the right-hand side of this screen. You will receive a temporary password in an email from merit@del.wa.gov
- If you do not receive your temporary password, it may be that the record in MERIT does not have a valid email address. Please [Contact MERIT Support Services](#) to request an email update and to have your password reset.

Sign in

Returning users:

Username: (STARS ID or email address)

Password:

Sign in

[Forgot your Password?](#)

New users:

MERIT Registration

Please note: A working e-mail account is required to register in MERIT and submit applications on-line.

To find your username and password:

A. Username: Your username will always be either your STARS ID or the primary e-mail address recorded in your MERIT record.

B. Password: If you have forgotten your password, you may reset it. To do this, click on "Forgot Your Password?" and follow the instructions.

Step 2: Accessing the Early Achievers Sub Tab

The screenshot displays the MERIT web application interface. At the top, the header includes the MERIT logo, the title "Managed Education and Registry Information Tool", and a navigation menu with links: Home, News, My Record, **Facility/Site** (highlighted with a red circle), Applications, Search MERIT, and Logout. The user's email "helena@bc.net" and a "Logout" link are visible in the top right corner.

Below the header, the page title is "MERIT » Provider". A section titled "Provider Details" contains a paragraph explaining the employee grid's purpose. Below this, the details for "EARLY CHILDHOOD CENTER" are listed, including the address "Helena Bonham-Carter, 123 Any Street, Federal Way, WA 980923" and a "Child Care Check" link.

A table of provider information is displayed:

Provider ID		Licensed Capacity	66 children
Facility Type	Child Care Center	Ages Served	From 1 month To 12 years
Initial License Date	2/11/2012	Current License Status	Open
Anniversary Date	2/10/2015	DEL Licensor	
License Expires		DEL Licensor Phone	

Below the table, there are three tabs: "Employees Information", "Account Management", and **Early Achievers** (highlighted with a red circle).

The "Early Achievers" section features the Washington Early Achievers logo and a pyramid diagram with five levels. Level 2 is highlighted with a red bar, and a large arrow points from the text box to it.

YOU ARE CURRENTLY WORKING ON LEVEL 2.

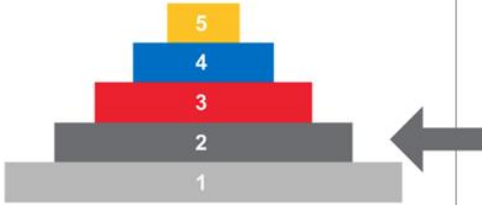

Level 2 is focused on professional growth and facility management practices. Level 2 activities ensure that program leaders (specifically child care directors and family child care providers) understand Early Achievers, the program standards and requirements, and the child outcome and school readiness goals of the system.

To attain Level 2, programs must attend free trainings that support program improvements and policy development and complete self-assessments. All teaching staff (if applicable) must create MERIT professional records and submit any education information for verification. Select the Early Achievers Application for Level 2 on this page to access the self-assessments and online trainings. Once you have completed all of the requirements you will submit the application for approval.

After you have submitted your Early Achievers Registration application you will be taken back to the sub tab for Early Achievers.

Step 2: Accessing the Early Achievers Sub Tab(continued)

[Employees Information](#) | [Account Management](#) | **Early Achievers**



YOU ARE CURRENTLY WORKING ON LEVEL 2.

Level 2 is focused on professional growth and facility management practices. Level 2 activities ensure that program leaders (specifically child care directors and family child care providers) understand Early Achievers, the program standards and requirements, and the child outcome and school readiness goals of the system.

To attain Level 2, programs must attend free trainings that support program improvements and policy development and complete self-assessments. All teaching staff (if applicable) must create MERIT professional records and submit any education information for verification. Select the Early Achievers Application for Level 2 on this page to access the self-assessments and online trainings. Once you have completed all of the requirements you will submit the application for approval.

Quality Rating Improvement System (QRIS) Applications

Early Achievers Registration

Use this application to register for participation in Level 2 of Early Achievers, Washington's voluntary Quality Rating and Improvement System (QRIS). Early Achievers is currently available in the following counties: Adams, Asotin, Clallam, Clark, Columbia, Cowlitz, Garfield, Grant, Jefferson, King, Kitsap, Kittitas, Klickitat, Pend Oreille, Pierce, Skamania, Spokane, Stevens, Wahkiakum, Walla Walla, Whitman, Yakima

Early Achievers Application for Level 2

Use this application to complete Level 2 of Early Achievers, Washington's Quality Rating and Improvement System. Links to the required online training modules and online self-assessments are available in this application.

Early Achievers Request for On-Site Evaluation

Use this application to apply for an on-site evaluation for Levels 3-5 of Early Achievers.

QRIS Contact Information

Name of Primary QRIS Contact:

email:

Role within the Program:

Phone:

Optional

Name of Secondary QRIS Contact:

email:

Role within the Program:

Phone:

Click on the blue highlighted link *Early Achievers Application for Level 2*.

Step 3: Early Achievers Application for Level 2, Facility Information

[Home](#) [News](#) [My Record](#) [Facility/Site](#) **Applications** [Search MERIT](#) [Logout](#)

MERIT » Applications » Early Achievers Application for Level 2

1

2

3

4

5

Facility Information Facility Profile Self-Assessment Training Review & Submit

[Cancel](#) [Next](#)

Please enter information about the structure of your program.

Contact Information

Name of Primary QRIS Contact: Helena Bonham-Carter email: helena@bc.net
Role within the Program: Child Care Center Director Phone: (509)509-5099

Optional
Name of Secondary QRIS Contact: email:
Role within the Program: Phone:

Program Schedule

Please select all that apply (check at least one box on each line):

☒ Full Day (more than 5 hours) ☐ Part Day (less than 5 hours) ☐ 24 hours
☒ Full Year ☐ Part Year (Example: June to September)

Children Served

How many children are you approved to serve (ex. Licensed capacity)? Do not include dedicated school-age slots (6-12 years). 12

Ages Served. Please check all that apply:
☐ Check/Uncheck All
☒ Infant (0-11 months) ☒ Toddler (12-29 months) ☒ Pre-School (30 months - 5 years)

Total number of children from ages 0 through 5 years currently enrolled: 12

Total number of teaching staff: 2

Total number of classrooms: 1

Classrooms

List classrooms by age range and capacity. You will need to assign teaching staff to the classrooms table in order to move forward in the application. Teaching staff will be pre-populated if they have listed the facility as a current employer in their personal account. Click the edit button to begin assigning teaching staff to each room.

+ Click here to add a Classroom

Classroom Name	Age Range Served	Children	Teaching Staff	Schedule	HS/ECEAP	Name(s) of Teaching Staff	Delete	Edit
Home	Family Home Environment	12	2	Full Day (more than 5 hours), Full Year				

[Cancel](#) [Next](#)

Early Achievers Application for Level 2, Step 1: Facility Information.

Your information will auto-fill from your Early Achievers Registration application. Please make updates if any of the information has changed.

*If your facility/site has Head Start/ECEAP slot numbers, those slots will auto-fill with numbers from the ELMS database. Those fields will **not** be editable.*

You will need to assign teaching staff to the classroom table in order to move forward in the application. Under the "Classrooms" heading, click the edit icon and assign teaching staff to the correct classrooms. (See page 6 for detailed instructions.)

Step 3: Early Achievers Application for Level 2, Facility Information (continued)

The screenshot shows a web form titled "Classroom Information". It includes fields for "Classroom Name", "Select the age range that is served in the classroom" (a dropdown menu), and "Classroom schedule" (a dropdown menu). Below these are radio buttons for "Full Day (more than 5 hours)" and "Part Day (less than 5 hours)". There are also input boxes for "Number of Children" and "Number of Staff". A section titled "Employees" contains the instruction "Please select the staff members that belong to this classroom." followed by a table. The table has columns for "First Name", "Last Name", "Employment Start Date", and "Position Title". The first row shows "Helena", "Bonham-Carter", "6/1/2012", and "Child Care Center Director". A checkbox in the first column of this row is circled in red. A second empty row is visible below. At the bottom of the form are three buttons: "Cancel", "Save", and "Add Another".

Classroom Information

Classroom Name:

Select the age range that is served in the classroom:

Classroom schedule:

☐ Full Day (more than 5 hours) ☐ Part Day (less than 5 hours)

Number of Children: Number of Staff:

Employees

Please select the staff members that belong to this classroom.

	First Name	Last Name	Employment Start Date	Position Title
<input checked="" type="checkbox"/>	Helena	Bonham-Carter	6/1/2012	Child Care Center Director
<input type="checkbox"/>				

Teaching staff will be pre-populated if they have listed the facility/site as a current employer in their personal MERIT account.

Use the check box to assign teaching staff to their primary classroom. The number of staff assigned must match the number of staff you indicate in the field box above the table.

Once you have assigned staff you can select *"Add Another"* to move to the next classroom, or *"Save"* if you are finished and ready to be taken back to Step 1: Facility Information where you can click *"Next"* to continue to Step 2: Facility Profile.

Step 4: Early Achievers Application for Level 2, Facility Profile

MERIT » Applications » Early Achievers Application for Level 2

1 Facility Information 2 Facility Profile 3 Self-Assessment 4 Training 5 Review & Submit

← Back Cancel Next →

Respond to the following questions about facility management practices. There is not a "right" answer, respond honestly about your program practices. If you have written program policy, share the policy here.

Facility Profile

Why are you interested in participating in Early Achievers and how have you prepared your program to begin the quality improvement process?

Response must be a minimum of 100 characters. Not to exceed 5,000 characters.

What is your policy for including children with special needs in your program?

Response must be a minimum of 100 characters. Not to exceed 5,000 characters.

What measures does your program take to support children from diverse backgrounds?

Response must be a minimum of 100 characters. Not to exceed 5,000 characters.

Tell us how your program supports the professional development of your staff. For FCC providers, tell us how you pursue professional development.

Response must be a minimum of 100 characters. Not to exceed 5,000 characters.

← Back Cancel Next →

Early Achievers Application for Level 2, Step 2: Facility Profile.

Respond to the following questions about management practices. There is not a "right answer." If you have a written program policy, share the policy here.

Please note as a security feature MERIT automatically logs out after 60 minutes of inactivity. It is suggested that you write your Facility Profile responses for the Early Achievers Application for Level 2 in a Word document and then copy/paste them into the application when they are finished to avoid losing your work.

Once you are done click "Next."

Step 5: Early Achievers Application for Level 2, Self-Assessment

MERIT » Applications » Early Achievers Application for Level 2

1

Facility Information

2

Facility Profile

3

Self-Assessment

4

Training

5

Review & Submit

Back

Cancel

Next

The purpose of self-assessment is to promote reflection on current practice and build familiarity with the assessments and standards used in Early Achievers.

Please select the name of the person at your facility responsible for attending the Professional Training Series:

Helena Bonham-Carter

Professional Training for Self-Assessments

It is necessary to complete the Introduction to the Environment Rating Scale (ERS) & the Classroom Assessment Scoring System (CLASS) training prior to accessing the self-assessment. The training will provide an overview of the tool that will help support your self-assessment work. Please allow 10 business days from the date of taking the Introduction to ERS & CLASS for the attendance records to be posted to MERIT.

Training Title	Date Completed	
QRIS - Introduction to the Environment Rating Scale (ERS) & the Classroom Assessment Scoring System (CLASS)	6/25/2012	Required

Self Assessment

Use the following link to access the Early Achievers Self-Assessment. The self-assessment must be completed online; we are unable to accept paper copies. The system is able to save your work if you need to complete the self-assessment in multiple sittings. Family child care homes will complete the ERS self-assessment and the Washington Quality Standards checklists. Centers are required to complete at least on ERS self-assessment per age group served (infant, toddler, preschool) and the Washington Quality Standards checklists. We recommend that you complete the ERS for each classroom, as the facility will not be notified in advance about which classroom will be observed at the time of the on-site evaluation.

Title	Complete	
Early Achievers Scale Self-Assessment	Go to Assessment	<input type="checkbox"/> Required

Back

Cancel

Next

Please select the name of the person responsible for attending the Professional Training Series from the drop-down menu at the top of the screen. You may click on the training titled, “Introduction to Environment Rating Scale (ERS) & the Classroom Assessment Scoring System (CLASS)” and the link will take you to the training module.

You may also access the three online training modules by going to <http://www.wachildcaretraining.com/>

Once your completion of the training module is documented, you will have access to the blue highlighted link, “Go to Assessment.”

Step 6: Early Achievers Application for Level 2, Self-Assessment (continued)

The screenshot shows the 'Early Achievers Self-Assessments' page in a Windows Internet Explorer browser. The page header includes the Washington Early Achievers logo and the text 'WEB-BASED EARLY LEARNING SYSTEM PORTAL'. On the left, there is a sidebar with links: 'Using the Early Achievers Self-Assessment', 'Environment Rating Scales Checklists', and 'Submit Self-Assessment'. The main content area is titled 'Early Achievers Self-Assessments' and contains instructions: 'Use the following forms to enter the Early Achievers Self-Assessment. The self-assessment must be completed online; we are unable to accept paper copies. The system is able to save your work if you need to complete the self-assessment in multiple sittings. Family child care homes will complete the ERS self-assessment and the Washington Quality Standards checklists. Centers are required to complete at least one ERS self-assessment per age group served (infant, toddler, preschool) and the Washington Quality Standards checklists. We recommend that you complete the ERS for each classroom, as the facility will not be notified in advance about which classroom will be observed at the time of the on-site evaluation.' Below this, it states: 'When entering information, you can move through all forms by hitting the "Next" button at the bottom/right of your screen. You can also go directly to any form by selecting that form from the menu at the left. Note that you MUST enter information for all required fields before submitting your self-assessment forms.' A 'Next' button is located at the bottom right of the main content area.

The “Go to Assessment” link will take you to this screen. Please read over the instructions and click “Next” to begin.

Select the classroom you would like to complete a self-assessment for.
Select the rating scale associated with the age group of the classroom you are completing the self-assessment for.
ITERS = Infants and Toddlers (centers only)
ECERS = Preschool (centers only)
FCCERS = Family Home

The screenshot shows the 'Environment Rating Scale Classroom Record' page in the same browser. The sidebar links are the same. The main content area is titled 'Environment Rating Scale Classroom Record' and contains instructions: 'Use the following form to enter the ERS Self-Assessment. We recommend that you complete the ERS for each classroom, as the facility will not be notified in advance about which classroom will be observed at the time of the on-site evaluation.' Below this, there is a form with two dropdown menus: 'Classroom: -- select --' and 'Rating Scale: -- select --'. A 'Go' button is to the right of the 'Rating Scale' dropdown. Below the form, there are 'Previous' and 'Next' buttons.

When entering information, you can move through all forms by hitting the “Next” button at the bottom/right of your screen.

Step 6: Early Achievers Application for Level 2, Self-Assessment (continued)

WELS Portal - Windows Internet Explorer provided by Dept. of Early Learning

http://wregistry.bluejeanware.com/Member/SelfAssessmentWA.aspx

Using the Early Achievers Self-Assessment
Environment Rating Scales Checklists
Submit Self-Assessment

Washington Quality Standards Checklists

Use the following forms to complete the Washington Quality Standards Checklists.

Child Outcomes

Save Cancel

Indicator	Answer
Developmental screening is conducted within 90 days of enrollment and results are shared with parents	Developmental Screening <input type="checkbox"/>
Daily interactions with individual children	Individual child experience <input type="checkbox"/>
Ongoing assessment of children's strength to monitor progress (e.g. child portfolio/work sampling assessments) and inform instruction	Ongoing assessment <input type="checkbox"/>
Share individualized child data with parents	Child data <input type="checkbox"/>
Evidence of family engagement, data sharing and transition supports for individual children	Family engagement <input type="checkbox"/>
Use of WaKIDS Assessment Tool or demonstration/documentation of alignment to WaKIDS assessment process	WaKIDS Assessment Tool <input type="checkbox"/>
Individualized instruction for all children	Individualized instruction <input type="checkbox"/>

Save Cancel

Curriculum and Staff Supports

Family Engagement and Partnership

Error on page.

Internet | Protected Mode: Off

Once you have completed (at minimum) one self-assessment for each age group you serve (centers) or one for a family home environment please complete the Washington Quality Standards Checklist. Be sure to click on the “Save” button when you complete each section before you move to the next checklist.

Note that you must enter information for all required fields before submitting your self-assessment forms.

WELS Portal - Windows Internet Explorer provided by Dept. of Early Learning

http://wregistry.bluejeanware.com/Member/SelfAssessmentWA.aspx

Back to Self-Assessment List

Classroom: Preschool [Preschool] Rating Scale: ECERS
Completed By: fauntieroychildrenscenter@yahoo.com Date Completed: 7/1/2012

Space and Furnishing	Score	Subscale or Area: Space and Furnishing
01. Indoor space	4	Total Score: 32 32
02. Furniture for care, play and learning	4	Rating: 4 4
03. Furnishings for relaxation	4	
04. Room arrangement	4	
05. Space for privacy	4	
06. Child-related display	4	
07. Space for gross motor	4	
08. Gross motor equipment	4	

Personal Care Routines	Score	Subscale or Area: Personal Care Routines
09. Greeting/departing	4	Total Score: 24 24
10. Meals/snacks	4	Rating: 4 4
11. Nap/rest	4	
12. Toileting/diapering	4	
13. Health practices	4	
14. Safety practices	4	

Internet | Protected Mode: Off

Once you have completed the checklist click the button, “Back to MERIT website.”

Step 7: Early Achievers Application for Level 2, Training

MERIT » Applications » Early Achievers Application for Level 2

1 Facility Information 2 Facility Profile 3 Self-Assessment 4 Training 5 Review & Submit

← Back Cancel Next →

The Primary QRIS Contact, or the designated Secondary QRIS Contact, must complete all six trainings in order to apply for Level 2 designation. Attendance at the QRIS Professional Training Series will be entered by the state-approved Trainer and imported from the designee's professional record. If they have attended the training but it is not showing up in their training record, contact the trainer directly. Please allow 10 business days from the date of the training for the attendance record to be posted to MERIT.

Person at your facility responsible for attending the Professional Training Series: Helena Bonham-Carter

Professional Training Series

Training Title	Date Completed	
QRIS - Introduction to Cultural Competence	6/11/2012	Required
QRIS - School Readiness	6/13/2012	Required
QRIS - Strengthening Families	6/12/2012	Required
QRIS - Washington State Early Learning Guidelines	6/13/2012	Required
QRIS - Washington State Core Competence for Early Care & Education Professionals	6/13/2012	Required

← Back Cancel Next →

As you are completing the required trainings your attendance will be logged by the instructor. You will not be able to move to the next screen until all training attendance has been entered. You may click on the class name for the two online trainings and the link will take you to the module.

You may also access the three online training modules by going to
<http://www.wachildcaretraining.com/>

Step 8: Early Achievers Application for Level 2, Review & Submit

In the Early Achievers Application for Level 2, Step 5: Review & Submit, please review your answers and ensure that the information is correct.

After you have reviewed your application you will be asked to complete the applicant assurances box.

It will ask you:

- ☐ I understand that my participation in Early Achievers is voluntary.
- ☐ I have read, fully understand, and will abide by the Early Achievers Operating Guidelines.

As a signature it will ask you to type in your first and last names as they appear in MERIT. The system will auto-fill with today's date.

Then click **"Submit."**

MERIT » Applications » Early Achievers Application for Level 2

1 Facility Information 2 Facility Profile 3 Self-Assessment 4 Training 5 Review & Submit

Review/Edit Data

Contact Information View/Edit Information

Name of Primary GRIIS Contact: Helena Bonham-Carter email: helena@bc.net
Role within the Program: Child Care Center Director Phone: (509)509-5099

Optional:
Name of Secondary GRIIS Contact: email:
Role within the Program: Phone:

Facility Information View/Edit Information

Program Schedule
Full Day (more than 5 hours), Full Year

Children Served
How many children are you approved to serve (ex. Licensed capacity)? 10
Ages Served: Infant (0-11 months), Toddler (12-23 months), Pre-School (30 months - 5 years)
Total number of children from ages 0 through 5 years currently enrolled: 10
Total number of teaching staff: 1
Total number of classrooms: 1

Classrooms

Classroom Name	Age Range Served	Number of Children	Number of Teaching Staff	Name(s) of Teaching Staff	Head Start	ECEAP
Mixed Ages	Family Home Environment	10	1	Helena Bonham-Carter	<input type="checkbox"/>	<input type="checkbox"/>

Do the staff members listed above have MERIT accounts?

Facility Profile View/Edit Information

Why are you interested in participating in Early Achievers and how have you prepared your program to begin the quality improvement process?
Our center has been through two national accreditations and we feel that our quality is superb. We would like to be able to further market to families the strengths of our program and our continued commitment to growth and excellence.

What is your policy for including children with special needs in your program?
We believe that all children should be served in the least restrictive environment, therefore with adaptations they should be served in a program along with their typically developing peers. Both the children with special needs and the typically developing children benefit from this environment.

What measures does your program take to support children from diverse backgrounds?
Our center follows diverse hiring practices and have a teaching staff that reflects the cultures of the children we serve. Our classrooms are multicultural and display pictures and items from a variety of cultures. We always include pictures of our students' families so that their cultures are also represented in the classrooms.

Tell us how your program supports the professional development of your staff. For POC providers, tell us how you pursue professional development.
Our center closes one Friday every quarter to attend a local STARS training series. Our staff are also currently in different stages in their particular college programs with one staff getting her CCA, another her BA and finally I am going for my Master's Degree in Early Childhood. We have all made a commitment to lifelong learning.

Self-Assessment View/Edit Information

Title	Complete
Early Achievers Self-Assessment	<input checked="" type="checkbox"/> Required

Professional Training Series View/Edit Information

Person at your facility responsible for attending the Professional Training Series: Helena Bonham-Carter

Training Title	Date Completed	Required
QRIS - Introduction to the Environment Rating Scale (ERS) & the Classroom Assessment Scoring System (CLASS)	6/13/2012	Required
QRIS - Introduction to Cultural Competence	6/11/2012	Required
QRIS - School Readiness	6/13/2012	Required
QRIS - Strengthening Families	6/12/2012	Required
QRIS - Washington State Early Learning Guidelines	6/13/2012	Required
QRIS - Washington State Core Competence for Early Care & Education Professionals	6/13/2012	Required

Applicant Assurances

The information I provided is true and accurate. I authorize the Department of Early Learning (DEL) to enter this information into the Managed Education and Registry Information Tool (MERIT), a secure system owned and operated by DEL. I agree to and understand that:

☐ I understand that my participation in Early Achievers is voluntary.

☐ I have read, fully understand, and will abide by the Early Achievers Operating Guidelines.

Signature: I, _____, affirm that the information on this application and the supplemental documentation provided are true and correct to the best of my knowledge.

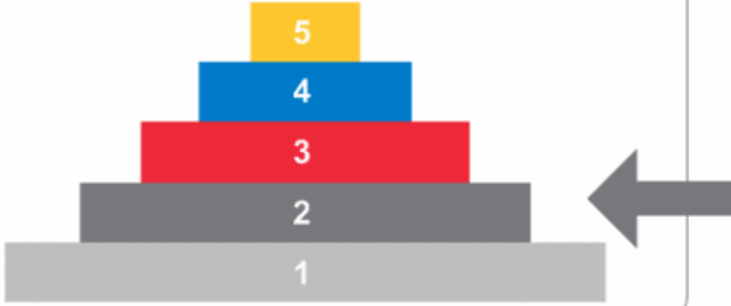

Date: 6/29/2012

Submit

Back Cancel

Step 9: Early Achievers Application for Level 2, Confirmation

[Employees Information](#) | [Account Management](#) | **Early Achievers**



YOU ARE CURRENTLY WORKING ON LEVEL 2.

Level 2 is focused on professional growth and facility management practices. Level 2 activities ensure that program leaders (specifically child care directors and family child care providers) understand Early Achievers, the program standards and requirements, and the child outcome and school readiness goals of the system.

To attain Level 2, programs must attend free trainings that support program improvements and policy development and complete self-assessments. All teaching staff (if applicable) must create MERIT professional records and submit any education information for verification. Select the Early Achievers Application for Level 2 on this page to access the self-assessments and online trainings. Once you have completed all of the requirements you will submit the application for approval.

Quality Rating Improvement System (QRIS) Applications

Early Achievers Registration	Use this application to register for participation in Level 2 of Early Achievers, Washington's voluntary Quality Rating and Improvement System (QRIS). Click here to view the submitted application.
Early Achievers Application for Level 2	Use this application to complete Level 2 of Early Achievers, Washington's Quality Rating and Improvement System. Links to the required online training modules and online self-assessments are available in this application. Click here to view the submitted application.
Early Achievers Request for On-Site Evaluation	Use this application to apply for an on-site evaluation for Levels 3-5 of Early Achievers.

You will now be returned to your Early Achievers sub tab. You will receive an email confirmation which will contain a .pdf version of your submitted Early Achievers Application for Level 2 for your records. Your application materials will be reviewed by QRIS staff and you will receive another email confirmation once a decision has been reached.

After your Early Achievers Application for Level 2 is approved by DEL, you will have access to the Early Achievers Request for On-Site Evaluation application under the Facility/Site tab, Early Achievers sub tab. You may complete the Early Achievers Request for On-Site Evaluation when you feel your facility is ready to be rated. For more information about onsite evaluation or Level 2 designation, please refer to the Early Achievers [Operating Guidelines](#) or contact your Technical Assistance specialist.

QUESTIONS? Please contact us at QRIS@DEL.WA.GOV